

ROSCOE TOWNSHIP

MEETING OF THE TOWNSHIP BOARD

5792 Elevator Road – May 1st, 2017

7 p.m.

Monthly Meeting of the Township Board

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Prior Meeting's Minutes
- IV. Approval of Bills
- V. New Business
- VI. Unfinished Business
- VII. Reports
 - a. Highway Commissioner's Report
 - b. Assessor's Report
 - c. Township Attorney's Report
 - d. Supervisor's Report
 - Fund balances
 - Approval of Township Investments
 - e. Report – Tom Hawes
 - Recreation up-date
 - f. Written Cemetery-Treasurers Report
- VIII. Public Comments – limited to 3 minutes per person
- IX. Adjournment

STATE OF ILLINOIS, The Board of Town Trustees of the Town of

Roscoe met on the 3rd, day of April, 2017 at the Clerk's Office.

Physically present: Supervisor Jim Benkovich

Township Attorney: Joe Kurlinkus

Clerk: Patricia J. Zintak

Trustees: Tom Hawes, Todd Piper, and Steve Connell

A quorum being present at 7:00 pm, Jim called the regular meeting to order; the Pledge of Allegiance was said. Jim asked for a motion to accept the minutes of the March 6th, 2017 meeting. Steve Connell moved; Tom Hawes seconded. Motion passed 4-0. Jim asked for a motion to accept the minutes of the March 10th, 2017 Special meeting. Steve Connell moved; Todd Piper seconded. Motion passed 4-0.

Trustee Pat Henderson arrived to meeting approximately 7:03

Bills

Tom moved to approve the **General bills** in the sum of \$35,933.86 Todd second. Jim Benkovich asked for a roll call vote. Tom Hawes, yes; Todd Piper, yes; Steve Connell, yes; Jim Benkovich, yes. Motion passed 4-0. Trustee Henderson abstained.

Steve moved to approve the **Road & Bridge Bills** in the total amount of \$42,824.27 Second by Todd. Jim Benkovich asked for a roll call vote. Tom Hawes, yes; Todd Piper, yes; Steve Connell, yes; Jim Benkovich, yes. Motion passed 4-0; Trustee Henderson abstained.

New Business- *Approval of Beggin Tipp Lamm LLC Engagement Letter* - Steve Connell moved for the approval of the engagement letter with the stipulation "not to exceed \$6,400.00", second by Pat Henderson. Jim Benkovich asked for a roll call vote. Pat Henderson, yes; Tom Hawes, yes; Todd Piper, yes; Steve Connell, yes; Jim Benkovich, yes. Motion passed 5-0.

Supervisor Report - read aloud the following fund balances:

General Fund	\$143,118.95	Road & Bridge	\$168,511.28
General Asst	\$ 31,707.63	Hard Road	\$318,207.84
Recreation	\$753,768.16	Special Bridge	\$597,247.87

Steve moved to adjourn at 7:11 pm, seconded by Tom. Motion passed 5-0.

Respectfully Submitted by,

Patricia J. Zintak
Roscoe Township Clerk

Roscoe Township Balance Sheet March 2017

General Account Funds

General Town & Assessor Fund

Beginning Balance from March 2017	143,118.95		\$	36,040.94
Income received during month	6,679.14			
Expenses approved this meeting	(36,040.94)			
Adjustments				
Ending Balance for April 2017		113,757.15		

General Assistance Fund

Beginning Balance from March 2017	31,707.63			
Income received during month	3.59			
Expenses approved this meeting	(2,770.48)			
Adjustments				
Ending Balance for April 2017		28,940.74		

Cemetery Fund

Winnebago tax settlement income	-			
Distribution to Cemetery	-			
Undistributed funds	-			

Recreation Fund

Beginning Balance from March 2017	753,768.16			
Income received during month	85.29			
Expenses approved this meeting	(3,186.23)			
Adjustments				
Ending Balance for April 2017		750,667.22		

General Account Fund Ending Balance

\$ 893,365.11

Road Account Funds

General Road Fund

Beginning Balance from March 2017	160,010.32			
Income received during month	13,811.57			
Expenses approved this meeting	(21,840.61)			
Adjustments				
Ending Balance for April 2017		151,981.28		

Hard Road Fund

Beginning Balance from March 2017	318,207.84			
Income received during month	36.01			
Expenses approved this meeting	(22,177.97)			
Adjustments				
Ending Balance for April 2017		296,065.88		

Special Bridge Fund		
Beginning Balance from March 2017	597,247.87	
Income received during month	67.58	
Expenses approved this meeting		
Adjustments		
Ending Balance for April 2017		<u>597,315.45</u>

Road Account Fund Ending Balance \$ 1,045,362.61

Roscoe Township Total Fund Balance **\$ 1,938,727.72**

Roscoe Township Total Equity

Roscoe Township Bank Account Balances			
	Money Market Account Gateway	1,064,046.89	
	Checking Account Gateway	27,350.51	
	41705990 CD Investment Gateway	400,000.00	Maturity 09/14/2017
	46198444 CD Investment Gateway	500,000.00	Maturity 07/13/2017
	Bank Balance	<u>1,991,397.40</u>	
	Outstanding Checks	(51,583.66)	
Wage Liabilities for Stipend	Adjustment	(1,086.02)	<u><u>1,938,727.72</u></u>
			1,938,727.72

Minutes for Meeting of Roscoe Township Cemetery
04/24/2017
6:30 PM

Attendees: Joan Robare, Jerry Walker, Cynthia Sundstedt

Minutes

The April 2017, meeting of the Roscoe Township Cemetery Board was called to order. Bills in the amount of \$1,589.59 were approved for payment.

Bloom's tree service was hired to remove four stumps (one in Roscoe Cemetery and three in Pinnacle Hill). Total cost \$640.

Rod Chambers has begun installation of the first of two new paths at Willowbrook. The path should be completed by Memorial Day Weekend. After that time, the path may be extended another 70 ft.

Green Thumb lawn service, which mows both Roscoe and Pinnacle Hill Cemeteries, acquired new mower attachments that will allow for grass to shoot out from the back of the mowers rather than the sides. This will cut down on grass stains and mold forming on the headstones.

Additional Information

The meeting was adjourned at 7:00 p.m.

**Minutes for Meeting of Roscoe Township Cemetery
03/27/2017
6:30 PM**

Attendees: Joan Robare, Jerry Walker, Cynthia Sundstedt

Minutes

The March 2017, meeting of the Roscoe Township Cemetery Board was called to order. Bills in the amount of \$10,230.99 were approved for payment.

Orders for new trash bins similar to those at Willowbrook, at \$1,500 each were made. Roscoe Cemetery will receive 3 of the bins, and Pinnacle will receive the other.

Rod Chambers to install the first of two new paths at Willowbrook. The path should be completed by Memorial Day Weekend. After that time, the path may be extended another 70 ft.

On Friday of Memorial Day weekend, Mr. Bern Sundstedt has again volunteered for the 16th year to place flags at all appropriately designated graves for veterans.

Additional Information

The meeting was adjourned at 7:00 p.m.

RECEIVED

APR 04 2017

ROSCOE TOWNSHIP