

ROSCOE TOWNSHIP

MEETING OF THE TOWNSHIP BOARD

5792 Elevator Road – April 3rd, 2017
7 p.m.

Monthly Meeting of the Township Board

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Prior Meeting's Minutes
- IV. Approval of Bills
- V. New Business
 - a. Approval of Beggin Tipp Lamm LLC Engagement Letter
- VI. Unfinished Business
- VII. Reports
 - a. Highway Commissioner's Report
 - b. Assessor's Report
 - c. Township Attorney's Report
 - d. Supervisor's Report
 - Fund balances
 - Approval of Township Investments
 - e. Report – Tom Hawes
 - Recreation up-date
 - f. Written Cemetery-Treasurers Report
- VIII. Public Comments – limited to 3 minutes per person
- IX. Adjournment

STATE OF ILLINOIS, The Board of Town Trustees of the Town of
Roscoe met on the 6th, day of March, 2017 at the Clerk's Office.

Physically present:

Township Attorney: Joe Kurlinkus

Clerk: Patricia J. Zintak Road Commissioner: Matt Servant

Trustees: Tom Hawes, Todd Piper, Pat Henderson and Steve Connell

Pat Henderson opened the Budget Hearing 7:00 p.m. in the absence of the Supervisor Jim Benkovich. The Pledge of Allegiance was said.

Ord. No 2017-16, Fiscal year beginning April 1, 2017 and ending March 31, 2018. The amounts appropriated are: General Fund \$1,414,350.; General Assistance Fund \$38,275. Cemetery Fund \$137,550. Total appropriations \$1,590,175. Pat asked for any public comment. No public comments were made. Tom Hawes moved to adopt the General Budget in the total sum of \$1,590,175, Steve Connell second; Roll call vote: Tom Hawes, yes; Steve Connell, yes; Todd Piper, yes; Pat Henderson, yes. Motion passed 4-0. Pat closed the hearing on Ord. No 2017-16. Pat Henderson opened the Budget Hearing for

Ord. No. 2017-1RB, Fiscal year beginning April 1, 2017 and ending March 31, 2017. The amounts appropriated are: General Road \$109,925; Hard Road Fund \$900,150. and Special Bridge Fund \$20,000. Total appropriations \$1,030,075. Pat asked for any public comment. Dawn Cassidy asked about SMTD bill and Pat explained it was going to be paid out of the "Contingency fund". Tom Hawes moved to adopt the Road & Bridge Budget in the total sum of \$1,030,075. Todd Piper second; Roll call vote: Tom Hawes, yes; Steve Connell, yes; Todd Piper, yes; Pat Henderson, yes. Motion passed 4-0.

Pat closed the Budget Hearing at 7:06 pm.

A quorum being present at 7:06 pm, Pat called the regular meeting to order; Pat asked for a motion to accept the minutes of the February 6st, 2017 meeting. Todd moved; Steve Connell seconded. Motion passed 4-0.

Bills

Tom moved to approve the **General bills** in the sum of \$28,024.30 Steve seconded. Pat asked about delinquent Com Ed bills and Winnebago I.T. charges that came in late. Mary Ryan was in the audience and answered Com Ed bills do overlap however we do not pay any delinquent charges and the other bill was missed by Winnebago and the Township had just received the bill. Motion passed 4-0.

Tom moved to approve the **Road & Bridge Bills** in the total amount of \$29,794.17 Seconded by Todd. Pat asked about bill from Bloom's Tree Service and felt the amount may be wrong. Matt said he would check into it. Motion passed 4-0.

New Business-

Set Monthly Meetings for 2017/2018 - Clerk Zintak passed out copies of the calendar indicating the first Monday of the month except where noted; moved by Steve second by Todd. Motion passed 4-0

Set Annual Meeting Agenda - Clerk Zintak passed out copies of the Annual Agenda for 2017. Tom moved to adopt the agenda as presented, seconded by Steve. Motion passed to accept the Agenda 4-0.

Road Commissioner - Matt reported the roads were "posted" on February 13th, and were "pulled" today. Minimal pot holes to address. Tree work has been done. Crew has started working again at Kelly Meyers. Sweeping should start within the next couple of weeks. Crew also working on getting fields ready.

Supervisor Report - submitted reported the following fund balances:

General Fund	\$169,194.68	Road & Bridge	\$163,423.47
General Asst	\$ 32,286.16	Hard Road	\$358,637.18
Recreation	\$757,697.40	Special Bridge	\$597,172.41

Steve asked Pat if Jim took care of the Investment that was due to mature on March 11th, 2017. Pat will check with Jim to get the rates and schedule a "Special Meeting".

Tom moved to adjourn at 7:22 pm, seconded by Steve. Motion passed 4-0.

Respectfully Submitted by,

Patricia J. Zintak
Roscoe Township Clerk

Roscoe Township Balance Sheet March 2017

General Account Funds

General Town & Assessor Fund

Beginning Balance from February 2017	169,194.68	
Income received during month	3,910.40	
Expenses approved this meeting	(29,986.13)	
Adjustments		
Ending Balance for March 2017		143,118.95

General Assistance Fund

Beginning Balance from February 2017	33,286.16	
Income received during month	4.21	
Expenses approved this meeting	(1,582.74)	
Adjustments		
Ending Balance for March 2017		31,707.63

Cemetery Fund

Winnebago tax settlement income	-
Distribution to Cemetery	-
Undistributed funds	-

Recreation Fund

Beginning Balance from February 2017	757,697.40	
Income received during month	95.75	
Expenses approved this meeting	(4,024.99)	
Adjustments		
Ending Balance for March 2017		753,768.16

General Account Fund Ending Balance

\$ 928,594.74

Road Account Funds

General Road Fund

Beginning Balance from February 2017	163,423.47	
Income received during month	7,437.42	
Expenses approved this meeting	(2,349.61)	
Adjustments		
Ending Balance for March 2017		168,511.28

Hard Road Fund

Beginning Balance from February 2017	358,637.18	
Income received during month	45.32	
Expenses approved this meeting	(40,849.66)	
Adjustments	375.00 t Bank Payment	
Ending Balance for March 2017		318,207.84

Special Bridge Fund

Beginning Balance from February 2017	597,172.41
Income received during month	75.46
Expenses approved this meeting	
Adjustments	
Ending Balance for March 2017	<u>597,247.87</u>

Road Account Fund Ending Balance \$ 1,083,966.99

Roscoe Township Total Fund Balance \$ 2,012,561.73

Roscoe Township Total Equity

Roscoe Township Bank Account Balances

Money Market Account Gateway	1,112,431.14	
Checking Account Gateway	30,110.37	
41705990 CD Investment Gateway	400,000.00	Maturity 09/14/2017
46198444 CD Investment Gateway	500,000.00	Maturity 07/13/2017
Bank Balance	<u>2,042,541.51</u>	
Outstanding Checks	(30,391.98)	
Adjustment	375.00	<u>2,012,561.73</u>
Adjustment	37.20	<u>2,012,561.73</u>